
CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)



2600 Mission Bell Drive, SAB 101, San Pablo, CA. 94806
www.contracosta.edu/asu

STUDENT SENATE | REGULAR MEETING MINUTES | APRIL 11, 2024

Meeting Location: 2600 Mission Bell Dr. (SAB 107) San Pablo, CA. 94806

4:10 P.M. – 5:40 P.M.

Zoom Information

<https://4cd.zoom.us/j/9286267215>

Meeting ID: 928 626 7215

Agenda Materials

Board members will be attending via teleconference from the following locations

Note: While teleconference locations are listed below, if a member does not participate from a teleconference location that location may not be open to the public.

Associated Students Union Goals

- ★ Goal #1- Connecting to different leadership opportunities
- ★ Goal#2- Specify between sister colleges student government
 - Also, our own student leadership teams
- ★ Goal #3- Policy- making and advocacy

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | APRIL 11, 2024

1. ORDER OF BUSINESS

A. Call to Order: 4:16 PM

B. Roll Call | 5 Minutes

Voting Members

President Sudinma Thapa	Parliamentarian <i>vacant</i>
Executive Vice President (Interim) Sheyla Gutierrez Rojas	Director of Public Relations Sara Sugimoto (E)
Vice President of Club Affairs <i>vacant</i>	Director of Shared Governance <i>vacant</i>
Secretary (Interim) Irma Huizar	Director of External Affairs <i>vacant</i>
Treasurer (Interim) Erick Arias (A)	Activity Coordinator <i>vacant</i>
Senator(s)	
Alejandra Simen Reynaldo Trevino (A)	Frankie Concha (A) Emily Au Ode Kunthar

Non-Voting Members

Advisor: Angela Loera

Petitioning Senator(s): Ma'Leah Ward

Note-Taker: Irma Huizar

Public:

2. APPROVAL | 5 Minutes

The ASUCCC Board will consider any amendments to the agenda and consider for approval the meeting held on **April 11, 2024**.

- S. Gutierrez moves to adopt the agenda, E. Au seconds. Unanimous approval, motion passes.

A. Minutes (March 28, 2024)

- I. Huizar moves to approve the minutes, O. Kunthar seconds. Unanimous approval, motion passes.

3. PUBLIC COMMENT | 10 Minutes

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | APRIL 11, 2024

California Government Code Section 54954.3 Members of the public will be given an opportunity to comment. This section of the meeting cannot surpass 10 minutes. Individuals will each receive two minutes per comment.

Kara Levine from Facility Planning introduced herself, letting us know that the Facilities Master Plan team is part of the College Council, which is currently running. She asked if our agenda topic can be rescheduled for the next meeting.

4. INTRODUCTION OF PETITIONING SENATORS & REPRESENTATIVES *(Optional)*

A. Promote to Senator: Ma'Leah Ward

- Reach out to I. Huizar or S. Thapa for a list of college committees. After attending the first meeting, we can promote M. Ward to senator.

5. NEW BUSINESS | 35 Minutes

A. [Library Laptop Sleeves Presentation Discussion](#) (Erica Watson) | 10 Minutes

TABLED 4/18

B. [Facilities Master Plan 1st Read](#) | 20 Minutes **TABLED 4/18**

C. **Guided Pathways Update and Equity Statement Review (Kenyetta Tribble) | 15**

Minutes

- Kenyetta Tribble, wanted to give a verbal update on Guided Pathways. Hopefully, if anyone is on the student panel for Commet Day, we will see them present. The program mapping tool for majors will soon be displayed. The Biotech major will be showcased in a session and will be launched on April 18. All majors and certifications will be launched on May 3rd. We talked about the Student Center and are committed to initial feedback. We aim to have one space for students to gather without having to move from one location to another and have space for student details, which will be provided later.
- Student 31 gave feedback, and the #1 theme was always having food on campus. Now we have weekly meetings with the vice president, student manager, and budget manager to always discuss options for food availability. We are also exploring a program for cooks and a culinary program certified to be cooks. Right now, we are leaning towards a vendor and meeting weekly due to priorities. The student funding formula is more than just transfer but degree and certificate completion. It's just as important as transferring students, with a focus on completion and transfer levels in math and English.
- We present what we have come up with an equity definition and how we plan to work towards equity. It was noticed that feedback from faculty has language does not resonate with our students. The board will either edit directly on the physical copy or an

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | APRIL 11, 2024

online copy to edit and give feedback, then give it to A. Loera, S. Thapa, or I. Huizar through Teams or email. Hopefully, by the next meeting, Kenyetta will be back.

D. SSCCC Reflection Discussion | 10 Minutes

- Most of us on the board attended the SSCCC conference, and everyone is invited to reflect on the conference and resolutions that stood out to you. Everyone enjoyed the SSCCC and learned new things. Other colleges also struggle with the same things as us. We opened the floor for O. Kunthar to ask questions. People went up and asked specifically about what they wanted to change.

E. Program Review Meta Analysis + Accreditation Midterm Report (Mayra Padilla) |

20 Minutes

- The Planning Committee oversees what every program does and conducts self-evaluations, with each program grading itself. It's hard to get our input with all 100 programs doing a meta-analysis after every year's 20 program reviews. The self-grading and rubric lists accommodations and what we think the program did well. Every program planning committee puts together a group of people that validates with a rubric. We recommend having an additional data point around this. They validate that everything said was accurate; the validation team aims to provide high-level information in big categories. If faculty and programs need something, we make sure the program gets what they want and give students what they need. We want to have more data-driven decision-making and faculty development and support to address issues we're experiencing in the classroom. We're rising on where our faculty needs more additional information and training. We want to make sure that funding goes to where the committee made recommendations. Tell us if recommendations need revision or accommodation; send to A. Loera.
- Programs are reviewed every 4 years, following ACCJC instruction, and every 7 years the entire college goes through a review process, looking at our policies, procedures, and data. Halfway through, we have a midterm report. What they found is shown in minutes to engagement. Up for midterm report, there are areas they decided on where they need to improve. It must go to the board on September 11, 2024, but before it goes to the board, it's important that we all read and give feedback. They brought the accreditation report to us. Student feedback is required, and there's a meeting on the 18th. If you don't want to write into documents, Mayra can get our feedback and share it, and we will be done. The faculty wants more time for the report, but we decide how we want to do it. Reflection 1 has three questions; bring to senates and have until April 26 to get feedback. We will get feedback back on April 18. The midterm report gives an idea of what's done on campus; we need big-picture ideas of how we want to involve ASU in student feedback. We are only reading two sections because Chao and Mayra

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | APRIL 11, 2024

are working on section B and steering committee on section C. We must set a date in August to meet for approval and a second read. Hoping that before Flex Week, we can set up a special ASU meeting for final review. Angela will connect with the new board and will connect.

- We must review, edit and give suggestions regarding Sections A and C before our next meeting 4/18.

F. Eligible Student Trustee Candidates 2024-2025 Governing Board Discussion/

Action | 10 Minutes

- Our sister college in Los Medanos is conducting voting, so look out for voting soon.
- The election process works with DVC, Los Medanos, and CCC. The year prior, we had a CCC student trustee. This year is DVC's turn, and next year will be Los Medanos'. So, it's a cycling process.

6. OLD BUSINESS | 20 Minutes

A. STAC Student Stipend Discussion (S. Thapa) | 5 Minutes

- S. Thapa needs more help finalizing the proposal. Struggling with our minutes from November 17, it was stated that our allocated amount for positions, compared to DVC's proposal. They not only had actual money but also student success benefits such as priority registration and free parking.
- A. Loera presented DVC's proposal, which includes vouchers. In our CCC proposal, in the resolved statement, we would only offer compensations: \$300 for executives, \$200 for directors, and \$100 for senators. They did not specify the number of people, but they do have many members. We structured the amount this way because CCC has always had a small board. We propose a resolution that if we have all board positions filled, we can offer non-monetary benefits. If we have many members, we will have to offer benefits. If there are xx members, we can give money regardless of position. More than xx would not be monetary but would be benefits that they can receive for the semester as part of ASU. If we offer both or provide optional picks, it would not be equitable. Our bylaws state that all executive positions must hold their position for a year. We do have interim elections that can be considered and written for the senators. DVC offers these benefits only for executives, but CCC includes all board members.
- We will move on and decide on the benefits we want:
 - Parking Vouchers
 - Book Vouchers
 - Priority Registration (for our students as a whole)
 - Graduation Stole

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | APRIL 11, 2024

- We will add these to the proposal with the help of I. Huizar. We should do something to maximize benefits. They will bring the proposal to STAC, and in the governing board meeting, it will be a yes or no answer. If they pick yes, they can remove or abstain from some of them. They want to have many options so that if one is removed, they have more to offer.
- M. Ward, E. Au, and I. Huizar have volunteered to help, and the STAC April meeting is tentative.

B. ASU Elections Spring 2024 Discussion/ Updates | 5 Minutes

- Everyone received a text about elections and nominations. This was also shared with employees so they can copy and paste and promote to students and share with students who might be ready for a position.
- The elections code is online next to the packet for specific questions. People running can promote elections; eligibility must be determined first.
- Packets must be turned in. Campaigning starts on the 23rd of April.
- If there are any violations in the campaigning process, please let the Elections Committee know.

C. ASU Events (Discussion/ Action) | 10 Minutes

- Pizza with ASU is the next meeting. If we could do more promotional work, that would be great for this event. S. Thapa reached out to the clubs and talked with them about elections and the event. A. Loera has Monday. Flyers can be handed out on Tuesday and Wednesday during the free food handout.

~~a. Big ASU Event Discussion/ Action (E. Arias)~~

- I. Huizar moves to strike this item from the agenda, E. Au seconds. Unanimous approval, motion passes.

D. Sustainability Activities Updates (A. Simen) | 5 Minutes

- A. Simen is waiting on recipient responses and finishing up some flyers for the Green Thread Exchange clothing drive swap. We must find out who can help with materials and food. Hoping we can talk more about this next week and where food can be stored until the 24th.
- Katherine Chen from the district mentioned that Green Thread will happen on Tuesday from 11-2 on the 23rd and 24th. She asked about marketing and promoting the event. If this event happens during another event, food is not needed, but we can provide snacks. We're looking for volunteers; reach out to clubs for the day off and to take stuff. Reach out to med students; extra credit for events can be given for students who attend. We're figuring out the recipient and awaiting responses. We would like to receive help to

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | APRIL 11, 2024

spread information now that there is a confirmed time and date. Pot size is straightforward; dirt would have to be ordered. The course of action is to put all items on the agenda for the next meeting for support after the budget is finalized, then we can move to promotion. Right now, we're still looking for volunteers.

- Green Thread: 23rd-24th, 11am-2pm
- O. Kunthar, M. Ward, S. Thapa, Wed: M. Ward, A. Simen are available to volunteer after 12

7. INTERNAL COMMITTEE REPORTS | 5 Minutes

8. EXTERNAL COMMITTEE REPORTS | 5 Minutes

- **Student Success:** Ended early and talked about plans for Commet Day and milestones to present for comment. We are looking for a new Student Success Chair. Rod is looking for someone for next semester.

9. BUDGET APPROVAL | 10 Minutes

- A. **Snacks for SSCCC GA 2024 - Reimburse Angela Loera \$110.42**
- S. Gutierrez moves to approve the reimbursement, I. Huizar seconds. Unanimous approval, motion passes.
- B. **Library Laptop Sleeves- \$300 **TABLED 4/18****

10. BOARD REPORTS | 5 Minutes

- A. **President-** Attended the President's Cabinet and discussed various constituency group reports. Talked about the classified staff, which A. Loera is the treasurer of, and S. Thapa reported on the approval of the resolution for Palestine that MENA proposed to them. The resolution had not been approved

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | APRIL 11, 2024

due to foul language in the proposal. They will have a conversation with MENA for edits and move on to approval. S. Thapa gave a report about the SSCCC elections and events they have planned and finalized the agenda for the College Council.

B. Executive Vice President- ICC updates: Updated focusing on gathering and buying canopies because people in ICC are trying to do events and activities that will be out in the quad.

C. Treasurer

D. Secretary

E. Dir. of Public Relations

F. Senator(s)-

- O. Kunthar is the ICC representative for MENA is now working with advocates and the student newspaper and is interested in doing something about ASU Elections. If anyone is interested, contact O. Kunthar.
- A. Simen mentioned that facilities might be rebuilt and redesigned in the next ten years, although this is not official. There will possibly be housing and more parking, and they might combine music and art for students.

G. Advisor

11. FUTURE AGENDA ITEMS | 2 Minutes

ASUCCC will consider any requests for future agenda items.

12. ADJOURNMENT

ADJOURN 5:45PM

Next Meeting..... **April 18, 2024**